

OFFICE OF THE VICE-PRINCIPAL SONARI COLLEGE, SONARI

Examination Notice

Date :-01-03-2021

This is for the information of all concerned that the online portal for Form Fill-up of B.A/ B.Sc. First Semester (Regular & Backlog) and 3rd Semester (Regular) Examination, 2020 under CBCS Mode to be held during March-April, 2021 under Dibrugarh University will open on 08-03-2021. Students have to complete the process of form fill-up within the stipulated dates. Otherwise, they cannot appear in the End Semester Examination. In this regard students are directed to go through the following and act accordingly.

1. Date of opening the link for submission of online examination forms along with payment of prescribed Fees ----08-03-2021
2. Last Date of submission of online examination forms along with payment of prescribed Fees without late fines ----15-03-2021
3. Last Date of submission of online examination forms along with payment of prescribed Fees with late fines ----18-03-2021

Students have to deposit following fees to the College Office before the online submission of examination forms & payment of prescribed Fees. Otherwise, their online payment option will not be Approved.

Fees to be deposited in the College Office

- (a) Centre Fee = Rs.250.00 (3rd Semester Regular students who applied for 2nd Semester online examination in 2020 by paying Centre Fee need not pay now.)
- (b) Practical Examination Fee (if applicable) = Rs.380.00 (3rd Semester Regular students who applied for 2nd Semester online examination in 2020 by paying Practical Fee need not pay now.)

Fees to be paid online

1. As per the Dibrugarh University letter no. DU/COE/Exam. Form fill up (CBCS)/1st & 3rd SEM/2021 dated 26-02-2021, the Examination Fee of **1st & 3rd Semester Regular students having Unique ID** (must be mentioned during form fill up) are waived off.
2. **1st Semester Backlog students must have to pay all Fees as mentioned below.**
 - (a) Examination Fee =
 - i) Backlog for more than one paper (Honours Programme)= Rs.650.00
 - ii) Backlog for more than one paper (Non-Honours Programme)= Rs.450.00
 - iii) Backlog for one paper (Honours/Non-Honours Programme) = Rs.350.00
 - (b) Marksheet Fee = Rs. 150.00
 - (c) Non-Collegiate Fee (if applicable) = Rs.700.00
 - (d) Fine for late submission of Examination Form =Rs.300.00

Steps to be followed by the Students

Step-1:-Go to the web portal www.dibruexam.in for student log-in

Step-2:-Enter the username(mobile no.) and password used at the time of registration for log-in.

Step-3:-click **exam form** link after the login under action section.

Step-4 Fill up Examination Form two times if you are appearing for both 1st Sem.(backlog) and 3rd Sem.(Regular). Otherwise fill up single Examination Form (1st Sem. or 3rd Sem. Regular)

Step-5 For 1st Sem. or 3rd Sem. Regular, **Confirm** your domicile status and enter your Unique ID

Step-6 **Submit** the Examination Form by clicking the submit button.

Step-7 Make payment the Centre Fee & Practical Fee (if applicable) at the College counter.

Step 8 **Wait** for verification and approval of the College. After verification and approval a **Receipt** will appear for the 1st Sem. or 3rd Sem. Regular Students. The 1st Sem.(backlog) students have to pay fees by clicking **Pay Now** button.

Step-9:- If the Receipt or Pay Now button has not appeared, please contact the Office of the Principal of the College immediately so that the process of online examination form fill-up can be completed within the specified time.

Step-10:-All candidates must download and take a **print-out of the Receipt** generated by the system for future references.

Vice-Principal,
Sonari College, Sonari